

Entitlement to Free School Meals

How to get discounted visits and extra support for your child in school!

All children in Reception, Year 1 and Year 2 are entitled to receive a Universal Free School Meal every day. If your child is entitled to universal free school meals, you still need to apply and register for Free School Meals in order for the school to receive additional funding from the Borough into the school budget to support their learning experiences at school, and for your child to get discounts on school activities such as performance clubs and visits. Complete this application form below if you want the Borough to see if you qualify for free school meals

Parent or Guardian’s personal details: Please note these details must be for the parent or guardian receiving the qualifying benefit. The names you give must match with those on your benefit documents

Relationship to the child <i>(tick where appropriate)</i> <input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> CARER	
Parent or Guardian’s Date of Birth	
National insurance number (Compulsory)	
Qualifying benefits being received <i>(tick where appropriate)</i>	<input type="checkbox"/> Income Support <input type="checkbox"/> Income-based Jobseeker’s Allowance <input type="checkbox"/> Support under Part VI of the Immigration and Asylum Act 1999 <input type="checkbox"/> The guarantee element of Pension Credit <input type="checkbox"/> Child Tax Credit (provided you’re not entitled to Working Tax Credit and have an annual gross income of no more than £16,190) <input type="checkbox"/> Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit <input type="checkbox"/> Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to 3 of your most recent assessment periods)
Number of children school aged who require Free School Meals	

Parental declaration

I declare that the information given is correct to the best of my knowledge and I UNDERTAKE to inform Children’s Services of any change in circumstances and that I will produce proof of my income as required.

The information I have given on the form is true and complete. I accept that the Authority will retain my details for ongoing eligibility checking of my entitlement to Free School Meals and that the Authority may: use this information in the detection and prevent of fraud, share this information with other departments who deal with public funds, or write to the Home Office to check the information I have given. I will inform the Authority of any changes to my circumstances which may affect my entitlement to claim Free School Meals and I will inform my child’s school at once if my FSM entitlement ends and I accept I will be responsible for any charges incurred during this time from which my benefit entitlement ceases.

I give the Children’s Services Admissions & Awards Team permissions to verify my claim for Free School Meals from records with other Council Departments or the DFE database

I confirm I have read and accepted the terms above **Name:**

Signature:

Please double check the details you have provided before submitting your application. Incorrect details may cause delays in your child receiving free school meals.