

Nursery 30 hours Agreement

Working Parents 30 hour funded sessions

It is the parent's responsibility to provide the school with a valid 30 hour code prior to accessing a 30 hours place. You can apply at www.childcarechoices.gov.uk/how-apply-help-childcare-working-parents. Parent's agree to pay for any hours accessed that are not covered by a valid funding code. It is the parent's responsibility to re-confirm their working parent code every 3 months as prompted by HMRC. Parents must have a valid code by the end of the month before a new term starts.

Privately funded sessions

For parents who have 15 hours government funding and wish their child to attend for an additional 15 hours, the charge is £18 per 3 hour session plus the daily lunchtime session charge (see below). Invoices will be sent half termly via SchoolPing and should be paid by bank transfer upon receipt. The school does not accept payment in arrears.

Funded sessions timings

Morning funded session 8.45am – 11.45am. Afternoon funded session 12.15pm – 3.15pm.

Nursery Lunchtime Session Charge

Lunchtime runs from 11.45am – 12.15pm and is the 30 minutes between morning and afternoon funded sessions which currently falls outside of any funding period.

The charge is £4 per lunch session. Invoices will be sent half termly via Arbor and should be paid by bank transfer upon receipt. The school does not accept payment in arrears. If you do not wish to pay this charge parents/carers can opt to collect their child at the end of the morning session and bring their child back at the start of the afternoon session.

Lunchtime Provision

The £4 charge is for supervision within the Nursery during lunchtime and the parent/carer agrees to provide a balanced packed lunch for their child.

Absence outside of school holiday periods

Should you withdraw your child from Nursery for holidays or they are absent through sickness no refund will be payable.

Cancellations/Notice Period

Should you wish to cancel your child's place, the parent/carer agrees to notify the school in writing to admin.gilbertcolvin@redbridge.gov.uk giving four full weeks notice.

Fees

Nursery fees are reviewed on an annual basis. You will be given a minimum of ½ a terms notice for any fee increase.

I agree to the above Terms & Conditions:

Parent/Carer

Name: _____

Signature: _____

Pupil Name: _____

Date: _____